

# DAFNE USER ACTION GROUP (DUAG) 3<sup>RD</sup> MEETING – 15 JAN 2010 IN BIRMINGHAM

## Executive Summary

The aim of the Executive Summary is to provide a synopsis of the meeting for the information of both the wider diabetic community and the DAFNE User Group (DUG). It is not intended to replicate or replace the minutes of the meeting that are available through the normal sources.

## Administrative Matters

Despite the inclement weather at this time, 10 DUAG members attended and with the usual clearance of the previous meeting minutes and discussion of follow-up actions, the meeting was advised that another member had had to resign from the DUAG for family reasons. It was agreed that the 3 committee vacancies required filling urgently and as the Terms of Reference provided co-option arrangements, the Secretary was asked to contact those who had expressed an interest to join the DUAG.

## Agenda Items

Members gave an update on their DUAG activity since the last meeting, which addressed promotional work and identified that a standardised template to aid attendance at other meetings would be useful and provide some continuity of approach. The distribution of the Executive Meeting minutes to all DUAG members would be explored. The Press Release had been issued to 18 outlets but it was not clear if any take-up had occurred. The provision of more advertising material was recognised as a costly expense at this time. The Group Leader of the Lobbying Group agreed to co-ordinate the development of an engagement strategy for commissioners and to increase DUG membership working with the Regional Network leads. On this front the mission was understood as well as the enormity of the task. The statistics of dafneonline and DUG were advised along with a request for more information to be made available for use on dafneonline. Reports of attendance or progress with other Groups were also given.

## The next 4 Months

It was recognised that to make meaningful progress with the DUAG role it would be necessary to consider those tasks and activities that could be delivered in the next 4 months while recognising the fit with the bigger picture. In the absence of the Awareness Group Leader, the need to target regional networks leads for the construction of localised approaches to PCTs and DUG members was agreed with data protection issues in mind. The Lobby Group was also constrained by personal data access limitations but a template model of contact details would be constructed in time for the next meeting and the Involvement Group would devise a leaflet or agreed outline about DUG and DUAG for inclusion in the new DAFNE Handbook within the next 4 months.

Arrangements for the DUAG and dafneonline presentations to the Collaborative Meeting on 11 June were agreed with the format and content development identified for construction over the next 4 months. This would explain our role and function together with our aims and our

requirements/support of Collaborative members. All DUAG members wished to be present and assist in both the presentation and the external stalls/desks along with dafneonline

#### Other Business

The DUAG would be present at the Diabetes UK meeting in Liverpool 3-5 Mar and it was hoped that a DUAG Newsletter for DUG members might be available by this time. Comment on the NHS Constitution would be made from a DUAG perspective and the concerns of reduced PCT coverage in certain parts of the country needed to be addressed. The rebranding of DAFNE was reviewed and unanimous agreement given to one of the options presented.

#### The Next Meeting

The next meeting will be held in Birmingham on Friday 7 May 2010.